

Holy Trinity Catholic School

Strategic Assessment & Plan Summary

2018-19

BI--- Budget Item (indicate Line Item on Budget and Year)

NBI--- Non---Budget Item (Indicate Source of Funding)

NCI--- Non Cost Item

The Holy Trinity Catholic School Strategic Planning Committee reviewed the National Standards and Benchmarks for effective Catholic Elementary and Secondary Schools. The committee is making the following recommendations to the Holy Trinity Catholic School Advisory Board. The summary outlining the areas of emphasis on the subsequent pages are listed in order by Standards and Benchmarks; however the order of priority as determined by the committee is as follows:

1. Operational Vitality – 10.6, 12.1, 2, and 3
2. Academic Excellence – 7.3
3. Governance and Leadership – 5.1, 2 and 6
4. Mission and Catholic Identity – 1.1

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Mission and Catholic Identity

Objective: Benchmark: An excellent Catholic school is guided and driven by a clearly communicated Mission that embraces a Catholic Identity rooted in gospel values centered on the Eucharist and committed to faith formation academic excellence and service.

1.1 The governing body and the leadership team to ensure that the mission statement includes the commitment of Catholic identity

1.2 The governing body and the leadership team use the mission statement as the foundation and normative references for all plans.

Measurable Activity/Strategy	Person Responsible	Start Date	End Date	Cost	Source of Funding	Evaluation	Year				
	Principal & Faculty, Advisory Board, Pastor	8/1/2018	6/30/2019 Ongoing	NCI	Current operating Budget	It is the intent of the governing body to make adjustments to the Mission statement to clearly communicate the Mission of Holy Trinity Catholic School.	2018-2019				

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GOVERNANCE AND LEADERSHIP

Objective: Benchmark: An excellent Catholic school has a qualified leader/leadership team empowered by the governing body to realize and implement the school's mission and vision.

5.1 The Governing Body reflects the diversity of stakeholders, functions according to its approved constitution and by-laws.

5.2 The Governing Body systematizes the policies of the schools operations to ensure fidelity to mission, and continuity and sustainability through leadership succession.

5.6 The Governing Body engages in formation and on-going training and self-evaluation for itself and the leadership team to ensure the faithful execution of their respective responsibilities.

Measurable Activity/Strategy	Person Responsible	Start Date	End Date	Cost	Source of Funding	Evaluation	Year					
<p>6.7 The school increased communication efforts to the parish by regular submissions to the church bulletin, utilizing ministry minutes, having students present and participate in the Sunday Masses.</p> <p>Efforts to school families include weekly school newsletter, classroom newsletters, website, email, Renweb, parent meetings, and the extensive use of Parent Alert to let families know of upcoming events.</p>	Principal & Faculty, Advisory Board, Pastor	8/1/2017	ongoing	NCI			2017-2018					

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OPERATIONAL VITALITY

Objective: Benchmark: An excellent Catholic school provides for a feasible 3 to 5 year financial plan that includes both current and projected budgets and is the result of a collaborative process emphasizing faithful stewardship.

10.5 Current and projected budget includes a statement of the actual and projected revenue sources, indicating an appropriate balance among revenue sources, and a statement of actual and projected expenditures including the actual cost per child, benchmark compensation/salary scales, and other health benefits and retirement costs.

10.6 Financial plans include educational materials for distribution to all members of the community explaining the total cost per child and how that cost is met by identifying the percentage of cost that is paid for by tuition and the remaining amount of cost that is supported by other sources of revenue.

Measurable Activity/Strategy	Person Responsible	Start Date	End Date	Cost	Source of Funding	Evaluation	Year				
10.8 The governing body and leader/leadership team ensure that appropriately developed financial plans and budgets are implemented using current and effective business practices as a means of providing good stewardship of resources.	Principal, Advisory Board, Parish Finance Committee	6/31/2018	On going	NCI		School finance committee to work in concert with School Accountant to implement the 3 year budget that increases the school's self-sufficiency and decreases its dependency on the parish to fund its deficit.					

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ACADEMIC EXCELLENCE

Objective: Benchmark: An excellent Catholic school has a clearly articulated, rigorous curriculum aligned with relevant standard, 21st century skills, and Gospel values, implanted through effective instruction.

7.3 Curriculum and instruction for 21st century learning provide students with the knowledge, understanding and skills to become creative, reflective, literate, critical, and moral evaluators, problem solvers, decision makers, and socially responsible global citizens.

Risk takers

Measurable Activity/Strategy	Person Responsible	Start Date	End Date	Cost	Source of Funding	Evaluation	Year				
							2018-2019				
7.3 Curriculum and instruction for 21st century learning provide students with the knowledge, understanding and skills to become creative, reflective, literate, critical, and moral evaluators, problem solvers, decision makers, and socially responsible global citizens.	Principal & Faculty, Advisory Board, Pastor	8/17	ongoing	NCI			2018-2019				

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